

\_\_\_\_\_  
Family's Last Name

\_\_\_\_\_  
Envelope Number

**CHILD'S NAME**

\_\_\_\_\_  
FIRST Name

\_\_\_\_\_  
MIDDLE Name

\_\_\_\_\_  
LAST Name

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date of Birth

\_\_\_\_\_  
City of Birth

\_\_\_\_\_  
State of Birth

Is child adopted?  Yes  No

**FATHER'S NAME**

\_\_\_\_\_  
FIRST Name

\_\_\_\_\_  
MIDDLE Name

\_\_\_\_\_  
Religion

Baptized?  Yes  No

**MOTHER'S NAME**

\_\_\_\_\_  
FIRST Name

\_\_\_\_\_  
MAIDEN Name

\_\_\_\_\_  
Religion

Baptized?  Yes  No

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Cell Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

E-mail \_\_\_\_\_

**GODMOTHER'S NAME**

\_\_\_\_\_  
LAST Name

\_\_\_\_\_  
FIRST Name

\_\_\_\_\_  
Religion

Baptized?  Yes  No

**GODFATHER'S NAME**

\_\_\_\_\_  
LAST Name

\_\_\_\_\_  
FIRST Name

\_\_\_\_\_  
Religion

Baptized?  Yes  No

*This Side*  
**FOR OFFICE USE ONLY**  
*Please do not write in this area*

**Parish Membership Verification**

Today's date \_\_\_ / \_\_\_ / \_\_\_    Verified by \_\_\_\_\_

Envelope no. \_\_\_\_\_

Godfather and godmother affidavit received  
Date \_\_\_ / \_\_\_ / \_\_\_ by \_\_\_\_\_

Affidavit received  
Date \_\_\_ / \_\_\_ / \_\_\_ by \_\_\_\_\_

Date of parent's class        \_\_\_ / \_\_\_ / \_\_\_

Verified by \_\_\_\_\_

Date of baptism                \_\_\_ / \_\_\_ / \_\_\_ Time \_\_\_: \_\_\_  AM  PM

Verified by \_\_\_\_\_


Certificate issued date        \_\_\_ / \_\_\_ / \_\_\_

Verified by \_\_\_\_\_

**Recorded in Permanent Record**

Date \_\_\_ / \_\_\_ / \_\_\_ by \_\_\_\_\_ Book number \_\_\_\_\_

Video of event     Yes     No        *(If YES, file an A/V request form)*

 Presider initials \_\_\_\_\_

# BAPTISMAL REQUEST FORM

Date: \_\_\_\_\_

Name of Child being Baptized: \_\_\_\_\_

Name of Father: \_\_\_\_\_ Name of Mother:  
\_\_\_\_\_

## FORMAL BAPTISMAL CLASS

Dates Requested: \_\_\_\_\_

## RITE OF BAPTISM

Date Requested: \_\_\_\_\_

Submitting Interviewer: \_\_\_\_\_

As a Godparent, you have chosen the responsibility of serving as a good model for living the Catholic way of life, to serve as a Christian example to your Godchild, and to faithfully fulfill your duties as a Godparent.

St. Joan of Arc Catholic Church is asking that you attest to the fact that, you are a practicing Catholic in good standing with the Church, and are free of impediments that will preclude you from becoming a Godparent for your Godchild. See *bottom section*

Yes     No

**Godchild Name**

\_\_\_\_\_ *Last Name*                      \_\_\_\_\_ *First Name*                      \_\_\_\_\_ *Middle Name*

I, (your name) \_\_\_\_\_ attest that I am a Catholic in good standing, practicing my faith at the following parish:

Parish Name \_\_\_\_\_ Parish Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Parish City \_\_\_\_\_

Parish State \_\_\_\_\_ Zip \_\_\_\_\_

My pastor is \_\_\_\_\_

*I solemnly swear that the above information is true and accurate, so help me God.*

*In lieu of a signature, please check the boxes below and input your name where indicated*

- Godparent – I agree that the statements and information on this document are correct.
- Witness – I agree that the statements and information on this document are correct.

\_\_\_\_\_ *Godparent NAME*                      \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ *Today's Date*

\_\_\_\_\_ *Witness NAME*                      \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ *Today's Date*

*In so far as possible, a person being baptized is to be assigned a sponsor (godparent)...In case of an infant baptism, the role is, together with the parents, to present the child for baptism and to help it live a Catholic life, benefiting the baptized and faithfully to fulfill the duties inherent in Baptism.*

The following is a summary of the Diocese of Phoenix requirements, which we will follow:

In the baptism of infants, parents take the responsibility for choosing a godparent(s) who will serve as good examples for living the Catholic way of life. A godparent can later serve as a sponsor of the child when he/she is confirmed and receives First Eucharist.

It is customary to have two godparents; however only one is required for baptism. A godparent may be either male or female. If two godparents are chosen, one must be male and one female.

A godparent must be a fully initiated Roman Catholic (baptized, confirmed and receiving the Eucharist) and at least sixteen years of age.

A baptized, non-Catholic may be chosen as a Christian witness provided there is at least one Catholic godparent.

It is a requirement that all Godparents participate in baptismal preparation classes at their own parish or here at St. Joan of Arc. If in any way at least one week prior to the rite. Finally, if they have already completed this class exempt and need not attend again.

# GODPARENT 2 AFFIDAVIT

As a Godparent, you have chosen the responsibility of serving as a good model for living the Catholic way of life, to serve as a Christian example to your Godchild, and to faithfully fulfill your duties as a Godparent.

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Yes  No

## Godchild Name

\_\_\_\_\_   
 Last Name

\_\_\_\_\_   
 First Name

\_\_\_\_\_   
 Middle Name

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Parish Name \_\_\_\_\_ Parish Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Parish City \_\_\_\_\_

Parish State \_\_\_\_\_ Zip \_\_\_\_\_

My pastor is \_\_\_\_\_

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Godparent – I agree that the statements and information on this document are correct.

Witness – I agree that the statements and information on this document are correct.

\_\_\_\_\_  
Godparent NAME

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Today's Date

\_\_\_\_\_  
Witness NAME

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Today's Date

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It is not required that godparent(s) take part in the preparation process, but It is strongly encouraged that they do, since their participation will undoubtedly help them grow in knowledge of their faith and in understanding of the important role they are undertaking.

Sponsor Information Form

Name of Child to be Baptized \_\_\_\_\_

GODPARENT PERSONAL INFORMATION (please print): (To be completed by Godparent)

Name of Godparent \_\_\_\_\_ Mr. / Mrs. /Ms.  
First Middle Last

Mailing Address \_\_\_\_\_  
Street City, State Zip

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Other \_\_\_\_\_

Date of Birth \_\_\_\_\_ Native Language \_\_\_\_\_ Are you bilingual? Yes/No

Relationship to the recipient of the sacrament \_\_\_\_\_

Marital Status: Single or Married or Divorced or Separated or Cohabiting

- \*If divorced or separated, were you granted an annulment through the Church? Yes / No
  - \*If divorced, have you ever remarried? Yes / No
  - \*Do you currently live in an intimate relationship with a person other than your spouse? Yes / No
  - \*Are you a practicing Catholic? (i.e Do you regularly attend Mass & contribute to your parish) Yes / No
  - \*Are you a registered parishioner at St. Joan of Arc? Yes / No
- If no, at which parish are you registered? \_\_\_\_\_

**PLEASE HAVE YOUR PARISH SEND NOTICE OF VERIFICATION TO:  
ST. JOAN OF ARC CATHOLIC CHURCH (3801 E. Greenway Rd., Phoenix, AZ 85032)**

SACRAMENTS you have already received:

**BAPTISM**

Where? \_\_\_\_\_  
When? \_\_\_\_\_

**CONFIRMATION**

Where? \_\_\_\_\_  
When? \_\_\_\_\_

**FIRST CONFESSION** Yes / No

**FIRST EUCHARIST**

Where? \_\_\_\_\_  
When? \_\_\_\_\_

**MARRIAGE**

Where? \_\_\_\_\_  
When? \_\_\_\_\_  
In the Catholic Church? Yes / No

Why do you wish to act as this person's Godparent? What do you see your role as Godparent is? Please use another sheet of paper if needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

According to the teachings of the Catholic Church and Diocesan Policies, in order to be a sponsor for Baptism or Confirmation the sponsor must be "spiritually fit" to take on this responsibility and have these qualities:

- a. Must be at least sixteen years old.
- b. May not be natural or adoptive parents of the child being baptized
- c. Must be fully initiated into the Catholic Faith (Baptism, Confirmation, Eucharist)
- d. Must be leading a life in harmony with the Faith
  - a. If married, marriage must be validated by the Catholic Church
  - b. If unmarried, divorced, or separated, must not be cohabitating
- e. Must be free of any canonical impediment, Catechism of the Catholic Church 1311

By signing below, I certify that the above statements are true, correct and accurate to the best of my knowledge. I also certify that to the best of my understanding I meet the ecclesial requirements to be a sponsor in the Roman Catholic Church. I grant permission to St. Joan of Arc Catholic Church to obtain verification of the above statements.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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Yes     No

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\_\_\_\_\_ *Godparent NAME*                      \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ *Today's Date*

\_\_\_\_\_ *Witness NAME*                      \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ *Today's Date*

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Yes  No

## Godchild Name

\_\_\_\_\_   
 Last Name

\_\_\_\_\_   
 First Name

\_\_\_\_\_   
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Today's Date

\_\_\_\_\_  
Witness NAME

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Today's Date

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If no, at which parish are you registered? \_\_\_\_\_

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SACRAMENTS you have already received:

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Where? \_\_\_\_\_

When? \_\_\_\_\_

CONFIRMATION

Where? \_\_\_\_\_

When? \_\_\_\_\_

FIRST CONFESSION Yes / No

FIRST EUCHARIST

Where? \_\_\_\_\_

When? \_\_\_\_\_

MARRIAGE

Where? \_\_\_\_\_

When? \_\_\_\_\_

In the Catholic Church? Yes / No

Why do you wish to act as this person's Godparent? What do you see your role as Godparent is? Please use another sheet of paper if needed.

\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

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a. If married, marriage must be validated by the Catholic Church
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Signature \_\_\_\_\_ Date \_\_\_\_\_

## FORMAL BAPTISMAL CLASS SCHEDULE

Formal baptismal classes will be held in English (Rm.21-Preschool) and in Spanish (Santa Maria Hall) twice a month from 6:30pm to 8:30pm. (The entrance is located on the East side of the parish grounds.)

July 7 & 8, 2009  
August 4 & 11, 2009  
September 8 & 15, 2009  
October 6 & 13, 2009  
November 3 & 10, 2009  
January 12 & 19, 2010  
February 9 & 16, 2010  
March 9 & 16, 2010  
April 13 & 20, 2010  
May 11 & 18, 2010  
June 8 & 15, 2010

Please contact Michael Garibaldi in the parish office at 602-867-9171 with any questions you may have.

# BAPTISM SCHEDULE

Baptisms are scheduled the fourth Sunday of every month at **2:00pm** in Spanish and **3:30pm** in English. All paperwork is due no less than one week before the selected baptismal date.

July 26, 2009  
August 23, 2009  
September 26, 2009\*  
October 25, 2009  
November 22, 2009  
January 24, 2010  
February 28, 2010  
March 28, 2010  
April 25, 2010  
May 23, 2010  
June 27, 2010

\*The baptisms on this day will take place following the 4:30pm Mass in English and 6:30pm Mass in Spanish.

# St. Joan of Arc Catholic Church

## Pre-Baptism Check List

(All to be completed at least one week prior to Baptism)

1. Registered and participating parishioner for at least **three months** prior to the Baptism \_\_\_\_\_
2. Turned in **completed Baptismal Registration Form** to main office at least one week prior to Baptism. \_\_\_\_\_
3. **Scheduled meeting** with Michael Garibaldi (English) or Deacon Springer (Spanish) \_\_\_\_\_
4. Chosen a **qualified godfather and/or godmother** (see packet for details ) \_\_\_\_\_
5. (Parents) Attended **both baptismal preparation classes** at St. Joan of Arc \_\_\_\_\_
6. (Sponsors) Attended **baptismal preparation class(es)** at SJA or in home parish \_\_\_\_\_
7. (Sponsor) Obtained copies of all **sacrament of initiation certificates** \_\_\_\_\_
8. (Sponsor) Obtained **parish verification** form from parish if not SJA \_\_\_\_\_
9. Submitted a copy of child's **birth certificate** \_\_\_\_\_
10. Submitted written **permission to baptize** outside of St. Joan of Arc \_\_\_\_\_ (if applicable)
11. Submitted **written request for visiting priest** to celebrate the sacrament \_\_\_\_\_ (if applicable)